



The
University
Of
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Chair (2 Posts
Available)

Faculty of Social Science,
Information School



Overview

We seek applications from ambitious, highly motivated and talented individuals who will be keen to play an active leadership role in maintaining and enhancing the School's national and international reputation for research, teaching excellence and innovation. The appointee will have a strong commitment to both research and teaching, and to interdisciplinary collaboration, and will make a key contribution to advancing the School's competitive position. They will also contribute to our postgraduate programmes, *via* both on-campus and distance learning delivery, and will have the potential to contribute to our undergraduate teaching.

We are seeking highly qualified individuals who can complement and enhance our research profile and can make a major contribution in the field. Research expertise in the following areas would be of particular, although not exclusive, interest: digital innovation and its impact on organisations and society; digital inequalities and the digital society; information behaviour in different organisational and societal contexts, e.g., business, education, healthcare; information, knowledge and innovation management; information systems; delivery of information and digital services; digital scholarship and 'research on research'; computational social science.

Person Specification

You should provide evidence in your application that you meet the following criteria. We will use a range of selection methods to measure your abilities in these areas including reviewing your online application, seeking references, inviting shortlisted candidates to interview and other forms of assessment action relevant to the post.

Criteria		Essential	Desirable
1.	A PhD (or equivalent academic/professional achievement) in a relevant subject area.	X	
2.	World-class knowledge and expertise in a relevant area of the Information discipline.	X	
3.	In-depth understanding of contemporary developments and trends in the information field in practice and academic/research contexts.	X	
4.	A strong record of world-leading research and impact, as evidenced through publications in leading peer-reviewed journals and a high level of citations for the field or discipline.	X	
5.	A substantial track-record of research grant capture.	X	
6.	A strong record of Knowledge Exchange activity and research impact beyond academia.		X
7.	Proven ability of teaching at postgraduate level, ideally with a teaching qualification and experience of evaluation, development and innovation in research-led teaching.	X	
8.	Proven ability in the support and supervision of PhD students.	X	
9.	Proven expertise in developing successful relationships with external organisations and influencing stakeholders.	X	
10.	Proven experience in the management, administration and delivery of innovative teaching at postgraduate level.	X	
11.	Excellent communication skills, both written and verbal.	X	
12.	A strong passion for teaching at all levels and openness to new ways of delivery and assessment.	X	

13.	Proven ability to work effectively in a leadership role and of working effectively, both independently and collaboratively, in a collegial environment.	X	
14.	Experience of supporting staff performance, to mentor and motivate colleagues in developing both their research agendas (including the development of Early Career Researchers) and teaching portfolios, reviewing staff performance and progress against objectives, and contributing to the School's collegiate environment.	X	
15.	Evidence of a high level of professional esteem and standing.	X	
16.	Excellent planning and organisational skills, including the ability to undertake administrative duties efficiently and effectively.	X	
17.	Proven ability to adapt rapidly to changing circumstances.	X	
18.	An ability and desire to make a significant strategic contribution to the research and teaching agendas of the School and Faculty.	X	
19.	A culturally agile, dynamic and engaged team member with a global mind-set who actively supports the values of diversity and collegiality and seeks to work across boundaries.	X	

About the Team

The Faculty of Social Sciences is a large and diverse grouping of thirteen departments that offer professional education alongside more traditional social science disciplines. This rich and exciting inter-disciplinary mix encompasses both world-leading academic research and education and a strong practitioner focus in particular areas. It uniquely positions the Faculty among Sheffield's peer institutions.

The Information School is second in the World for Library and Information Management in the QS World Rankings (2019) and is recognised for its world-class research, excellence in teaching, and the achievements of its graduates. It is the leader in its field in the UK, achieving top-ranking positions for research environment in the Research Excellence Framework 2014 and ranked top in all previous national Research Assessment Exercises. It is a member of the international iSchools organisation, a group of leading cognate schools established to promote the role of the information field in shaping the future of the global information society. The School is now looking to strengthen its position and enhance its reputation as a leading iSchool with investment in professorial posts.

Our success has been built on high-quality research and teaching, underpinned by a tradition of collegiality and a shared commitment to excellence. Our academic staff come from a wide range of disciplines and while they explore a broad range of research areas, their interests centre on studying the interactions between people, data/information, digital technologies and society, and developing novel applications to support these interactions. We aim to help individuals and organisations to manage, exploit and make sense of the increasing volumes of data and information they encounter. The high quality and very broad range of our research gives us a distinctive edge over our competitors and enables us to have a wide range of collaborators both within and beyond the University.

We have research expertise in many areas, including: information, knowledge and innovation management; information retrieval; digital societies; health informatics; libraries and information society; chemoinformatics; and information systems. The result is a powerful interdisciplinary research culture that enables us to share our expertise and knowledge in gathering, managing, analysing and communicating data and information effectively for the benefit of organisations and

society. We engage constructively with policy makers and practitioners through our collaborations and through the School's Advisory Panel.

Our teaching, which is widely recognised for its excellence, covers an array of information-focused subjects. The School offers a wide portfolio of taught Masters programmes in areas including: Data Science; Information Management; Information Systems; Information Systems Management; Librarianship; Library and Information Services Management (*via* distance learning); and Health Informatics (*via* distance learning). While the majority of our teaching is carried out in the School, we also have strong links with the Management School, the Department of Computer Science, the Department of Sociological Studies, the School of Health and Related Research (SchARR) and the School of Modern Languages and Culture, with all of whom we offer jointly-taught courses.

We are committed to research-led learning and teaching and to equipping our students with strong employability and professional expertise.

The School, headed by Professor Peter Bath, currently has 30 members of academic staff, 13 administrative and technical staff and around 50 research staff and postgraduate research students.

Job Description

We seek applications from inspirational leaders who can play a key role in advancing the School's competitive position in research, teaching excellence, and innovation. You will have an outstanding track record of research including an international reputation, publications in highly ranked international journals, substantial success in grant capture, proven skills in academic leadership and management, including team building, and a commitment to interdisciplinary and collaborative research. You will be able to recognise and build on the current research strengths of the School and have the ability to further enhance the next phase of the School's research and impact profile in your chosen area. You will contribute to our postgraduate programmes, and undergraduate teaching, as appropriate. We particularly welcome applications from female, gender minority and Black and Minority Ethnic individuals.

Main Duties and Responsibilities

- Make a full and active contribution as researcher, teacher and leader, in fulfilment of the principles of '[The Sheffield Academic](#)'. These include the achievement of excellence in applied teaching and research, and scholarly pursuits to make a genuine difference in the subject area and to the University's achievements as a whole. Further information on the underpinning values of the Sheffield Academic can be found at: [Sheffield Academic](#).
- Lead collaborative and/or research group activity within the Department and establish productive research links and collaborations within the wider University and beyond.
- Establish, lead and sustain a world-class research programme.
- Personally conduct and publish internationally-recognised, innovative research and scholarship, and generate research income from external funders.
- Develop funding strategies, including preparation and submission of research proposals to appropriate funding bodies in order to generate income (and manage external research grants).
- Disseminate research findings through internationally recognised peer reviewed conference and publications outputs.
- Encourage and mentor research, teaching and other academic activities of other staff.
- Undertake knowledge-transfer activities and collaborative research and consultancy projects.

- Manage, supervise and support research students.
- Design and deliver high-quality, research-led teaching for compulsory and elective modules across a range of undergraduate and postgraduate programmes, including: identifying learning objectives, determining appropriate curricula, selecting teaching methods and resources, preparing teaching material, communicating subject-matter, encouraging and supporting student inquiry.
- Contribute to teaching policy and the implementation of new pedagogical/innovative approaches to teaching.
- Conduct assessment of undergraduate and postgraduate student work, including: design of assessment approaches and criteria, provision of formative and summative feedback (oral/written), marking of coursework and examinations to agreed deadlines.
- Supervise and assess undergraduate research projects and postgraduate research dissertations.
- Carry out module and programme evaluation and implement teaching quality assurance and enhancement strategies.
- Provide, as appropriate, pastoral care for students such as acting as Personal Tutor. If necessary, refer students to the appropriate authority for guidance and collaborate with colleagues to identify and respond to students' needs.
- Contribute fully to the leadership, management and administration of the School through carrying out administrative roles, as assigned by the Head of School, through membership of the School's committees, and in the Faculty and University as appropriate.
- Plan and prioritise own daily work and forward-plan up to five years for some tasks. For teaching, plan up to one year ahead, or in the case of significant programme changes or new programmes and modules, up to two or more years ahead of their introduction.
- Any other duties, commensurate with the seniority of the post.

Reward Package

Terms and conditions of employment: will be those for a Non-Clinical Professor

Salary for this grade: Professorial Pay Scheme Band Structure (see www.sheffield.ac.uk/hr/thedeal/profequiv/bandstructure)

The posts are open ended.

The posts are full-time:

This role has been identified as a full-time post, but we are committed to exploring flexible working opportunities with our staff which benefit both the individual and the University (See www.sheffield.ac.uk/hr/guidance/flexible/arrangements). Therefore, we would consider flexible delivery of the role subject to meeting the business needs of the post. If you wish to explore flexible working opportunities in relation to this post, we encourage you to call or email the departmental contact listed below.

If you join the University you will have access to a Total Reward Package that includes a competitive salary, a generous Pension Scheme and annual leave entitlement, as well as access to a range of learning and development courses to support your personal and professional development. You will have access to your own personalised portal where you can also access a comprehensive selection of benefits and offers to suit your changing lifestyle needs, for example financial wellbeing, travel options, shopping and cinema discounts.



To find out more visit www.sheffield.ac.uk/hr/thedeal

We are committed to making the University a remarkable place to work and we support this through a number of sector leading services such as Juice.

Our innovative Health and Wellbeing service, Juice, encourages and supports staff to maintain their own positive health and wellbeing through a broad range of inclusive services and activities.



To find out more visit www.sheffield.ac.uk/juice

Our leadership development has been designed to ensure that our leaders have the knowledge, skills and behaviours needed by the University.

*the*SheffieldLEADER

To find out more visit www.sheffield.ac.uk/hr/sld/sheffieldleader

We are also proud of our award-winning equality and diversity action which enhances working life for all. 92% of staff tell us they are treated with fairness and respect (staff survey 2016)

www.sheffield.ac.uk/hr/equality



We are the only university to feature in the Sunday Times 100 Best Not-for-Profit organisations to work for 2018. In our staff survey (2016) 94% of staff said they were proud to work for the University and 89% of our staff would recommend the University as an excellent place to work. To find out more about what it's like to work here visit remarkable.group.shef.ac.uk

Selection – Next Steps

Closing date: For details of the closing date please view this post on our web pages at www.sheffield.ac.uk/jobs

Following the closing date, we will contact you by email to let you know whether or not you have been shortlisted to participate in the next stage of the selection process. Please note that due to the large number of applications that we receive, it may take up to two working weeks following the closing date before the recruiting department will be able to contact you.

The selection process including presentations and interviews for these posts will take place on 27th / 28th June 2019.

For more information on our application and recruitment processes visit www.sheffield.ac.uk/jobs/info

Informal enquiries

For informal enquiries about these posts and the Information School, contact: Professor Peter Bath on p.a.bath@sheffield.ac.uk or +44 (0)114 222 2636.

For administration queries and details regarding the application process, contact the lead recruiter: Harriet Godfrey-Holmes on h.godfrey-holmes@sheffield.ac.uk.

For all online application system queries and support, visit: www.sheffield.ac.uk/jobs/applying

Creating a remarkable place to work

The University of Sheffield builds teams of people from different backgrounds and lifestyles from across the world, whose talent and contributions complement each other. We believe diversity in all its forms delivers greater impact through research, teaching and student experience.

We are consistently ranked in the top 100 of the world's universities, but there's so much more to us than that. By joining the University, you will be joining award-winning teams and departments who are all working together to make the University of Sheffield a remarkable place to work.

Learn more [here](#).



Richard Lawton
CEO, Training Centre



THE SUNDAY TIMES

100 BEST NOT-FOR-PROFIT ORGANISATIONS TO WORK FOR 2018



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